

**Minutes of meeting between Henham Parish Council and Henham Village
Hall Committee**

Wednesday 8th December 2021

**Present. Nick Baker HPC, Mark Fisher HPC, Peter Franklin HPC, Justin Rhodes
HVH**

- 1. General discussion reporting decisions made by HPC at meeting held on 2nd December 2021, followed by further discussion on how to take the decisions forward.**
- 2. The following action points were agreed.**
 - a) JR to provide details of a project that would be funded by Ray Gooding from his Essex Cllrs allowance to the value of one thousand pounds, to be identified ASAP. NB would take the matter forward once project identified.**
 - b) PF would commence a H and S survey of the Village Hall to conform with Government Regulations.**
 - c) JR would advertise for volunteers to join the Village Hall committee to help with the refurbishment.**
 - d) NB would contact Glenn Brennan, the previous Village Hall Project Manager, to establish whether he would like a continuing involvement.**
 - e) NB would speak to Paul Dacey, former professional adviser to Village Hall project, about removing the asbestos door at the rear of the Hall. This was one of the recommendations in the Asbestos survey.**
 - f) NB would arrange a date for an electrical survey of the Hall in the New Year.**
 - g) NB would invite Jonathan Leach to look at the extension at the back of the Hall and seek professional advice on how best to proceed with a refurbishment.**

The meeting agreed to meet again in early 2022 when JR had had an opportunity to update the Village Hall committee.