

HENHAM PARISH COUNCIL
Minutes of a Council Meeting
Date: Thursday 1st February 2018
Time: 7.30pm
Venue: OSCA, Henham

Present: District Cllrs Lees and LeCount, Cllrs N. Baker, K. George-Lafferty, S. Lee, M. Fisher, D. Marshall, A. Malins, F. Frindle and Clerk M. Dacey

1. Apologies for Absence: County Cllr R. Gooding, Cllr Francis

2. Approval of the Minutes of the Last Meeting

The minutes of the December 2017 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

Village Hall – At the previous meeting Glenn Brennan gave a presentation to the Councillors at the start of the meeting to discuss improvements to the village hall. It was previously agreed that initial urgent remedial works to the roof and guttering would be carried out at a cost of £1500. Following a presentation by Glenn Brennan, it was agreed that the full width front porch and full rear length and lifting of roof were the preferred options with Glenn Brennan to instruct and architect with a view of getting a design, costings and specification drawn up.

(i) Greens and Village Estate – Cllr. Baker

1. **Village ponds** –The Parish Council is awaiting a revised quote for pond planting. Cllr Lee is waiting for quotes for the no duck feeding poster printed. Stage 2 and 3 works in relation to the Crow Street pond and Long Pond was agreed with an estimate of £2025 plus VAT.
2. **Water works.** Contractors have now completed their works in the village. The Parish Council will now seek repair and reseeded of green areas that have been damaged. The work will take place in the spring.
3. **Superfast Essex/New BT Cabinet** –The village now has superfast broadband. Residents are reminded that if they wish to have superfast broadband they need to contact their Internet Provider direct and ask to be changed to superfast broadband. BT call their superfast broadband **Infinity**. Please watch the Henham Website www.henham.org for any further updates.
4. **Tree pruning** – A review of canopy raising of other trees in the village will take place over the coming weeks.
5. **Snow Cottage and High Street** –The ditch reported by Nicky Brogan outside her house needs attention. A contractor is looking at the work. Awaiting advice from a contractor.
6. **Field View Hedge** – Candy Chlapik has informed the Chair that the weeds and bramble in the ditch by the new Field View hedging is growing into the hedge and choking the plants.
7. **DPD damage** – A DPD driver drove across the greens at Woodend Green and caused extensive damage. The Chair of the Parish Council is in direct communication with DPD in order to seek compensation.
8. **Flooding on Chickney Road** – Cllr Francis has investigated this and established that contractors (Colchester Construction) who had dug out the first ditch on behalf of Moody Homes to allow water to flow out of the worksite, have been commissioned by the landowners to dig out more of the ditch to allow water to escape faster. New 600mm concrete piping has been installed under the track to SW Rugby Club and has been secured in place and the ditch will be dug out as far down as the High Pressure Gas Main further down Chickney Road (not allowed to go any further because of the main itself). This should hopefully move the water through the ditch better.
9. **Contractor parking by Moody Homes** – Cllr Francis has received a few complaints about Moody Homes contractors parking along Chickney Road and damaging the verges there. He has spoken and written to Moody Homes and initially Moody Homes have been quick to

respond and parking did indeed get better for a short while. The current problem is that there are more contractors on site now that some houses are at internal fitting stage and there is little remaining space to park. The verges down at Fieldview and Blossom Hill are now in a terrible state and it will take months for these to return to a "reasonable" state.

Speedwatch Campaign – Cllr Frindle thanked the 7 volunteers for their continuing commitment in spite of the weather. Following a discussion it was agreed that traffic calming measures such as speed humps/traffic islands/ an illumined happy/sad face sign were not suitable for the village at this time.

Thank you reception for volunteers – The Chair previously agreed to look into the Parish Council hosting a drinks event in the spring as a special thank you to all volunteers who work for the Parish Council for free, contributing their time and efforts to the village. Chair to update at the next meeting.

Police Support Officer- The Chair has been contacted by Stansted Parish Council with a view to employing a Police Support Officer shared between Stansted, Elsenham and Henham. The cost would be £40K and UDC would pay half. Henham has the opportunity to join in; the arrangement is that Henham would get allocated hours in accordance with our payment. If the Parish Council paid in £5K Henham would get 25% of the hours. £2K would give 10% of the hours. Essex Police will cover training costs and UDC would provide the vehicle and running costs. Following a discussion this was provisionally agreed subject to the Chair raising concerns relating to the scheme from some Councillors with Stansted Parish Council.

Gigaclear Wayleave - An application for Wayleave from Gigaclear to lay Ultra Fast Broadband in the village was discussed together with various applications along Old Mead Lane. It was agreed that the chair of the Old Mead Lane residents association would liaise with the Chair in order to look into matters further. In the meantime the Chair has asked Gigaclear to submit a business plan to HPC.

Christmas Tree – Various options were discussed regarding stabilising the tree and it was decided that Cllr Lee and the Chair would look into installing a covered concrete block submerged in the green in order to accommodate future Christmas trees without having them blow over during winter storms.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Henham SOV	SOV 100 Club December draw	£374.00		
Henham SOV	SOV 100 Club January draw	£374.00		
Open Reach BT	BT Wayleave	£768.00		
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (November)	£ 366.27	£ 0.0	£ 366.27
L. Beresford (6)	Window and signs cleaning	£40.00	£0.0	£40.00
Messer Landwork Services (202607)	Pledgdon Green hedge cutting	£350.00	£70.00	£420.00
MAJ Fiddler (0592)	Salt delivery and labour	£80.00	£0.0	£80.00
M.Dacey	Land Registry official copies	£12.00	£0.0	£12.00
A.Lees (74274)	Refund for SOV domain renewal	£23.80	£4.76	£28.56
MAJ Fiddler (0593)	Work on Village Xmas tree base	£224.19	£0.0	£0.0
N. Baker	Refund for internal auditor's gin	£20.00	£0.0	£20.00

Candy Chlapik (404)	Village garden maintenance	£217.00	£0.0	£217.00
GJ Cox	Village Christmas Tree	£100.00	£0.0	£100.00
M. Dacey	Clerk's salary (December)	£366.27	£0.0	£366.7
Gardner Planning Ltd (048.3)	Thatch End Planning Advice	£300.00	£60.00	£360.00
Local Council Public Advisory Service	GDPR information pack	£30.00	£0.0	£30.00
CZ Design & Print (87762)	Fairfield leaflets	£55.00	£0.0	£55.00
BT (direct debit)	Village hall telephone and broadband	£46.90	£9.38	£56.28
MJ Knox (AM23102018)	Village Hall exterior cleaning and roofs	£450.00	£0.0	£450.00

Treasury Management Investment Policy and Strategy 2017/18 – Cllr Fisher: Nothing to report

Annual Return for Henham PC 2015/16–The EALC has written again to the NALC and Local Councils Audit on HPC's behalf. The Clerk continues to await a formal response.

Henham Parish Council Receipts and Expenditure records for Quarter 2 of 2017-2018 financial year were previously given to Cllr Fisher for review.

2018-2019 Precept – The HPC Income requirement has remained at £39,220, as agreed in the December meeting. The net tax base for Henham (i.e. number of properties paying council tax) has gone up from 608.77 to 637.31. This has the effect of decreasing the amount of council tax raised per household for the precept; for example, the band D rate for 2018-19 will be £60.85 compared to £63.70 in 2017-18. All bands will decrease by 4.5% for the 2018-19 precept contribution. Paperwork regarding the precept was submitted to UDC on 4th January 2018 by the clerk.

(iii) Planning and Developments

Applications:

- **FAIRFIELD: UTT/17/3573/OP Land To The North West Of Henham Road** – proposed Outline application with all matters reserved except for access for: up to 350 dwellings, 1 no. primary school including early years and childcare setting for up to 56 places, open spaces and landscaping including junior football pitch and changing rooms, access from B1051 Henham Road with associated street lighting and street furniture, pedestrian, cycle and vehicle routes. pedestrian and cycles link to Elsenham Station and potential link to Hailes Wood, vehicular and cycles parking. provision and/or upgrade/diversion of services including water, sewerage, telecommunications. electricity, gas and services media and apparatus, on-plot renewable energy measures including photo-voltaics, solar heating and ground source heat pumps, drainage works, sustainable drainage systems and ground and surface water attenuation features, associated ground works, boundary treatments and construction hoardings. **Henham Parish Council strongly opposes this development and will challenge it at the UDC Planning meeting.**
- **UTT/17/3197/FUL** – proposed Residential development for 36 dwellings and associated roads and parking, together with public open space, play area and associated Sustainable Drainage along with infrastructure improvements to Henham and Ugley Primary School including car parking, drop-off / parking facility and playing field provision, Land South Of School Lane Henham - **application has been amended twice. A Hearing on the Planning Committee is scheduled for 14th February 2018 at 1400 hours and we urge residents to attend to show their opposition to this development. Please watch village website www.henham.org for updates.**
- **UTT/17/3668/HHF**- proposed raising of chimney stack, Glebe Side Cottage, Carters Lane
- **UTT/17/3669/LB** - proposed raising of chimney stack, Glebe Side Cottage, Carters Lane
- **UTT/17/3694/DFO** - proposed details following outline application UTT/16/2779/OP. Details of appearance, landscaping and layout, The Reeds, Old Mead Lane.

- **UTT/17/3311/LB** – proposed Removal of existing modern soft wood window to first floor and replace with sash window to match other existing windows on the first floor, the Manse Church Street.
- **UTT/18/0113/HHF** – proposed removal of glazed lean-to between kitchen and outbuilding and erection of single storey rear extension (alternative scheme to that approved under planning permission UTT/17/0602/HHF), Peddars, Wood End Green.
- **UTT/18/0114/LB** proposed removal of glazed lean-to between kitchen and outbuilding and erection of single storey rear extension (alternative scheme to that approved under planning permission UTT/17/0602/HHF), Peddars, Wood End Green.

Breaches: *District Cllr Lees to update re HTY:*

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council is pleased to report that the all lights have been reduced to 2.5 metres height with down lights. However the planning permission was for 10 lights only at 2.5 metres but all the existing 20 lights have been reduced. UDC Enforcement is aware of the position and the owner has undertaken to reduce the number of lights from 20 to 10. In addition the lights are supposed to be off at night.
- **Hill Top Yard – illegal airport parking** –The site now appears to be empty. Court case due in April 2018 for illegal airport parking.

Appeals:

Decisions- None

(iv) Highways – Cllr LeCount:

(a) Potholes by Toot Toot Bridge – temporary repairs to be carried out in February 2018, with resurfacing in 2019. New survey requested to be carried out by an inspector in January 2018, new reference number 2551411.

(b) Protective metal pipes and posts outside The White House, Old Mead Road. Norman Chan from ECC has been asked to review the previous decision by Highways that the damaged posts are “safe”. ECC have said they will reinspect. (ECC reference no 20370075)

(c) School parking – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission. This is still under review.

(d) Crow Street kerbing - County Cllr Gooding continues to liaise with Essex Highways

(e) Signage at The Row - UDC have noted that the signage needs to be put in place.

(f) Village & Speed Signage - Rissa Long (ECC) and Vicky Duff at Essex Highways have been asked to investigate (1) extending the 40mph speed limit along Old Mead Road to Toot Toot bridge and (2) along Hall Road up to the village (3) moving the village 30mph speed limit sign back to include the new 9 houses being developed and Blossoms Hill Farm. Cllr LeCount has submitted LHP scheme submission. This is still under review. Cllr LeCount to update re validation meeting.

(g) Chickney Road damage and ditch rubble – Cllr LeCount has reported this to ECC.

(h) Chickney Road dangerous ditch – Cllr Francis has reported this both to the developers, Moody Homes, and to ECC (**Reference Number: 2547343**) ECC have responded “**Current status: Inspection Outcome - This issue has been investigated, risk assessed and recorded in line with our Maintenance Strategy as not requiring immediate action at this time. This will be considered for inclusion in future planned works. At this stage no specific dates or timescales are available for future works at this location.**” The Parish Council is well aware of the current danger and has received correspondence from residents. The Parish Council will continue to push Essex Highways to resolve this very dangerous situation.

(i) Hall Road – It was agreed that the Parish Council would fund the moving of the 30mph sign if this is agreed at the ECC validation meeting on 26th March 2018. Cllr LeCount agreed to write to the chair of that meeting to seek permission for members of the public to attend.

(j) Footpath closure consultation – ECC intends to make an Order to divert Footpaths 18, 19 and 20 in the parish of Henham. Footpath 18 is being diverted for the landowner to the south along the field boundary. At the same time it seems prudent to divert Footpaths 19 and 20, as the definitive lines of these paths are not available due to the mineral extraction at Elsenham Quarry. It is

intended to divert the paths to the temporary routes where the public are currently walking. The informal consultation period ends on 7th February 2018.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received: letter received from Scott Robinson from regarding the damage to village greens in particular around School House. Emails received from Jonathan Brown regarding the dangerous ditch at Chickney Road. Email received from Elaine Randall about speeding on Hall Road

- Planning Applications - see 4(iii) above
- Clerk – approximately 250 emails in December 2017 and 400 emails in January 2018.

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – Nothing to report.

8. Governance – UDC have asked all Parish Councils to adopt the updated Code of Conduct which was previously circulated to councillors, this was adopted by the Parish Council.

9. Local Plan – The Local Plan awaits a date for the draft to go out for consultation.

10. Henham SOV 100 Club draw Cllr. Fisher –

December Draw

1st Prize Number 27 (H & M Searson) £210

2nd Prize Number 127 (L Hill) £102

3rd Prize Christmas Bonus Ball £51 Cumulative total £51

Total funds received were £725 half will be paid out in prize money totalling £363 with the balance of £362 will be paid to Henham Parish Council SOV Funds.

January Draw

1st Prize Number 35 (R Golden) £210

2nd Prize Number 25 (V Beeden) £102

3rd Prize Christmas Bonus Ball £51 Cumulative total £102

Total funds received were £725 half will be paid out in prize money totalling £363 with the balance of £372 will be paid to Henham Parish Council SOV Funds.

13. Date of Next Meeting The next Parish Council meeting will be held on Thursday 1st March 2018 7.30pm at OSCA. Everyone welcome.

Mareike Dacey, Clerk