

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting

Date: Thursday 5th July 2018

Time: 7.30pm

Venue: OSCA, Henham

Present: District Cllrs P.Lees & G. LeCount, Cllrs N. Baker, F. Frindle, K. George-Lafferty, D.Marshall, M. Fisher, M. Francis

1. Approval of the Minutes of the Last Meeting

The minutes of the June 2018 meeting were approved and signed by the Chair.

2. Matters Arising

4. Reports and Recommendations

- (i) *Greens and Village Estate – Cllr. Baker*
- (ii) **Village ponds and allotment site** –The Parish Council still awaits a revised quote for pond planting. The work on dealing with the silt pile at the allotments has been completed. 4 new plots have been advertised in The Dragon and all have been taken. The Parish Council could not support the cost of fencing off the plots.
- (iii) **Damaged Greens** - The Parish Council has awarded a contract to repair and reseed green areas, including the war memorial that has been damaged following various road works. The repair work is taking place but has stalled due to hot weather. It will be completed in October. .
- (iv) **Road by the Row**. Now the position re Thatch End has been resolved the work will be carried out.
- (v) **Hedge in High Street** -The hedge in Crow St /High Street has been cut and shaped.
- (vi) **Pavement outside Snow Cottage** – It was previously agreed the puddling on the pavement outside Snow Cottage would be examined. Awaiting update from contractor
- (vii) **Replacement of trees**- Cllr Frindle will take forward the replacement of the tree by Starr Garage.
- (viii) **Overgrown Footpath** - Cllr Lee will speak to Tim Smith re the overgrown footpath between Clematis Villa and village pond. Cllr Marshall is willing to try and clear it.
- (ix) **Village benches** - All 8 village benches have been washed down, sanded and given a coat of Danish oil, the metal benches have been painted. All village benches are in good order.
- (x) **Dead Tree Crow Street**- It has been reported that a tree in Crow Street outside Clydesdale has died. The Parish Council will get their arborist to examine it and remove if dead.
- (xi) **Dead Tree Woodend** - A walnut tree at Walnut Lodge on Woodend Green has died almost certainly because of Morrison's waterworks last year. Cllr Baker has been in touch with Affinity Water and it is hoped that a satisfactory outcome can be achieved.

Police Support Officer- Cllr Frindle to attend a meeting on 17th July with other councils to discuss the way the PCSO will work.

Gigaclear Wayleave –The Chair continues to await an update regarding an application for Wayleave from Gigaclear to lay Ultra Fast Broadband in the village and along Old Mead Lane. Update. Gigaclear engineers were spotted in Old Mead Lane/Road areas on 5th July.

Village Fete - It was previously agreed that the Parish Council would fund the cost of a shed, location to be agreed, which would enable the village fete committee to store fete equipment. It was agreed the Henham fete committee would research size and costings and the Parish Council awaits their report.

Woodland – The Parish Council has purchased some woodland opposite Hill Top Yard. It was agreed that Cllrs Fisher and Frindle would organise a Village meeting to discuss the best use of the woodland as a community resource.

Ranger Service – UDC Rangers are looking to implement a Parish visit concept whereby upon request the team will meet with Parish representatives to help identify possible works that were not

perhaps considered possible by the Rangers. The typical type of job which the Uttlesford Rangers are able to undertake include the items such as vegetation clearance, sign cleaning and adjusting Street furniture painting Grip cutting. It was agreed that the Clerk would coordinate requests for work.

SSE renewal subscription—The Parish Council will continue to donate £250.00 towards SSE membership.

Garage sale - Cllr Fisher outlined the plans for the Garage Sale organised by Samatha Ridler. The Parish Council agreed that the sale could go ahead on village Greens on September 9th.

Village Hall - Cllr Marshall presented an update on Village hall. It was agreed that the Parish Council would fund initial investigation works into the cracking in the flat roofed area of the hall.

Speedwatch – Cllr Frindle is liaising with Essex Police regarding speedwatch on Old Mead Road.

Volunteers Thank you party – Cllr George-Lafferty was thanked by the Parish Council for organising such a successful event.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Henham SOV	SOV 100 Club May draw	£350.00		
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (May)	£ 377.26	£ 0.0	£ 377.26
N. Baker	Refund for Waitress service Henham thank you party	£200.00	£0.0	£200.00
Tees	Purchase monies for Hill Top Wood	£90,500.00	£0.0	£90,500.00
Uttlesford District Council	Village Hall S73 planning application	£234.00	£0.0	£234.00
K. George-Lafferty	Refund for wine and food for thank you party	£920.44	£0.0	£920.44
Candy Chlapik	Village gardening maintenance	£152.00	£0.0	£152.00
Tees	Wood purchase legal fees	£1073.00	£306.00	£1379.00
MAJ Fiddler (0600)	Pond works	£290.00	£0.0	£290.00
PHD Associates (4222)	Architect fees re village hall	£1400.00	£280.00	£1680.00
M. Frindle	Refund for High Viz jackets for speedwatch team	£38.34	£7.66	£46.00
Treecology (0946)	Cemetery hedge trimming	£450.00	£0.0	£450.00
Essex County Council (1010788830)	40mph buffer zone initial fee	£250.00	£50.00	£300.00
Jonathan Leech (18-06-490)	Mini digger hire	£290.00	£58.00	£348.00
Tees	Local authority search fees - Woodland	£134.00	£0.0	£134.00
Treecology (0952)	Hedge trimming High Street	£120.00	£0.0	£120.00
P. Knott (60008)	Grass cutting 6/6 & 20/6	£820.00	£0.0	£820.00
Barry J Poole (0011)	Allotment works	£426.00	£0.0	£426.00

M.Dacey	Clerks admin expenses (stamps, envelopes)	£35.49	£0.0	£35.49
---------	---	--------	------	--------

Treasury Management Investment Policy and Strategy 2018/19 – Cllr Fisher -nothing to report.

Henham Parish Council Receipts and Expenditure records for Quarter 3 and Quarter 4 of 2017-2018 financial year previously given to Cllr Fisher for review were approved.

The Parish Council agreed to award a performance bonus of one months salary to the Clerk.

(iii) Planning and Developments

Applications:

- **FAIRFIELD: UTT/17/3573/OP Land to The North West of Henham Road** – Henham Parish Council strongly opposes this development and will challenge it at the UDC Planning meeting – meeting date to be confirmed. The N02 tubes have been sent off for analysis.
- **Re-consultation - UTT/18/1109/HHF** - Proposed extension & conversion of existing garage including link to main dwelling, The Limes, High Street, Henham
- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council continues to monitor any other ongoing breaches of the planning conditions.

Appeals:

- **UTT/17/3694/DFO** - UTT/16/2779/OP. Details of appearance, landscaping and layout. APP/C1570/W/18/3202247 The Reeds Old Mead Road
- **Decisions-** UTT/17/0129/FUL - Land North Of North Hall Road - proposed application for the use of land for the stationing of caravans for residential purposes, together with the formation of hardstanding, and utility/dayroom. The Parish Council is disappointed to receive notice that the planning inspectorate has allowed the Appeal against UDC's decision to refuse planning for this travellers site.

(iv) Highways – Cllr LeCount: Regarding Items a) and d) below:

Since HPC have had no response from ECC regarding these matters, Cllr LeCount has decided to conduct a survey for the issues and present them to the Highways Panel that meets at UDC offices in August 2018. There are 8 property entrances onto Old Mead Road where the speed limit is 60mph. Each of these properties will be writing a letter requesting a reduction of the limit to be in line with the other part of OMR which is 40mph. Due to speeding in this area many cars have ended up in the river outside The White House, and have damaged the post and rails. This part of OMR is also used by horse riders, and there have been many near misses. A Speed watch survey will be carried out by Cllr Frindle and Cllr LeCount. This data should show that even the 60mph limit is breached many times during the day. **If any resident wishes to send Cllr LeCount details of any bad driving experiences on this part of the road; then this would be very helpful to strengthen our case -Please send to garrylecount@hotmail.com**

(a) Protective metal pipes and posts outside The White House, Old Mead Road. Norman Chan from ECC has been asked to review the previous decision by Highways that the damaged posts are "safe". ECC have said they will reinspect. (ECC reference no 20370075)

(b) School parking – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission. This is still under review.

(c) Signage at The Row - UDC have noted that the signage needs to be put in place.

(d) Village & Speed Signage - Rissa Long (ECC) and Vicky Duff at Essex Highways have been asked to investigate extending the 40mph speed limit along Old Mead Road to Toot Toot bridge. ECC have agreed to introduce a 40 mph speed limit along Hall Road up to the village and the necessary paperwork has been completed. Essex Highways has now agreed to take a 40mph buffer zone forward as a Third Party scheme to be funded by the Parish Council.

(e) Chickney Road damage and ditch rubble – Cllr LeCount has reported this again to ECC.

(f) Recent Road-surfacing works – It was previously agreed Cllr LeCount would report the substandard works to ECC particularly where the new surface has already come away, most notably at the Thaxted Road junction from Henham to Elsenham. Cllr LeCount confirmed Highways are looking into the matter.

(g) Ditch by Blossom Hill – The Parish Council is still concerned that the ditch is very dangerous and Cllr LeCount has reported this to ECC again even though ECC have previously deemed this as “safe”.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received: Chair received an email from the daughters of the previous owner of woodland who would like to pay for a commemorative bench..

Planning Applications - see 4(iii) above

- Clerk – approximately 250 emails in June 2018.

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – The Parish Council has submitted its objection to the recent planning application to increase the flight numbers at the airport and a copy of this is on the village website. Please refer to the village website with links to the SSE website regarding the latest SSE concerns relating to MAG’s application.

8. Governance – Nothing to report.

9. Local Plan – The UDC Cllrs had voted to recommend the Draft Local Plan to go forward for Public Consultation. The Draft Plan as it did not allocate any additional housing in Henham. Cllr Baker proposed that the Parish Council respond to the consultation and support the Pre-Submission Plan. This was agreed nem con. Cllr Baker had spoken to UDC planning and agreed a simple response methodology for residents to respond. This will be published in Dragon publication at end of July with the deadline to respond of 11th August 2018. The Parish Council will encourage all residents to respond.

10. Henham SOV 100 Club draw Cllr. Fisher –

June Draw

The Clerk conducted the draw on behalf of the Henham SOV 100 Club. She drew from a black bag containing 156 lottery balls. The winning numbers were:

1st Prize Number 145 (N. Marshall) £226
2nd Prize Number 151 (G. LeCount) £109
Christmas Cumulative Bonus Ball £

Total funds received were £700 half will be paid out in prize money totalling £350 with the balance of £350 will be paid to Henham Parish Council SOV Funds.

13. Date of Next Meeting

The Annual Parish Council meeting will be held on Thursday 6th September 2018, 7:30 at OSCA. There is no meeting in August.

Mareike Dacey, Clerk