

HENHAM PARISH COUNCIL
Minutes (Unapproved) Council Meeting

Date: Thursday 2nd March 2017

Time: 7.30pm

Venue: OSCA, Henham

Present: Cllrs N.Baker, S. Lee, F. Frindle, D. Marshall, J.Bawden, K. Lafferty-George, A. Malins, Clerk M. Dacey, Cllr and District Cllr G. LeCount, District Cllr P. Lees; County Cllr R. Gooding

1. Apologies for Absence: Cllr M. Fisher

2. Approval of the Minutes of the Last Meeting

The minutes of the February 2017 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

(i) Greens and Village Estate – Cllr. Baker

1. **Village ponds** – Work to the trees at the back of the village ponds which are taking light from gardens has been carried out. Final grading and seeding, preparation of the silt on the allotment, moving of fish and painting of the railings to be undertaken in the Spring. The bark chipping has been carried out by Mark Fiddler free of charge. Cllr Baker will get a quote for the chicken wiring of the footpath bridges. Cllr Baker continues to seek professional advice regarding pond landscaping/planting and the silt trap design. Cllr Frindle reported there is no evidence of rats by the pond, only a weasel. Cllr Marshall has produced a specification for distribution to traders for spray washing the concrete posts and painting the pond railings.
2. **Henleys pond** – Cllr Baker has now received permission from the owner of the adjoining property as regards replacement/removal of the remaining fence and will seek a quote for this work. The area will be seeded in the Spring.
3. **Parking on the Village Greens** – Residents continue to be reminded that it is an offence under the Village By Laws to park on the Village Greens.
4. **Restoration of damaged Greens** -The Council will commence a programme of reseeding areas of damaged greens and verges to include damage around ponds, greens following the recent pond/gas works. The Clerk has written to the BT subcontractors regarding the outstanding claim for verge damage caused in December 2015. No response received as yet.
5. **Stumps and other objects** - To date it would appear that not all residents have removed stumps. It is the Parish Council's policy for these to be removed; the Parish Council is responsible for any subsequent greens damage. Cllrs Bawden and Lee agreed to speak to those residents still retaining stumps on behalf of the Parish Council.
6. **Billy's Barn** -The Parish Council continues to monitor the damage to the roadway/greens triangle outside Billy's Barn at Birds Farm. The Parish Council is also investigating a possible solution to the damage on the village green triangle by the pub/church by using concrete grass mats. The Parish Council awaits a second quote for the work.
7. **Pavement outside Snow Cottage** – The Parish Council will look at putting a finer tarmac top on the pavement when similar work is needed in the village to help with the cost.
8. **Briars House Request for Access over Greens** – The Parish Council has received a request from Mr and Mrs Coke to have a new driveway across the greens rather than the shared driveway they have at present with Bell House. It is the Parish Council's policy to not grant any new rights of access over greens. It was proposed by Cllr Lee and seconded by Cllr LeCount to refuse this request, the decision was unanimous.
9. **Overgrown Trees** – It was agreed to pay for the cost of £440 for the removal of a leaning stem from an Ash tree over the White Cottage garden and the pollarding of a decaying Willow tree on the green presently endangering overhanging BT cables and a driveway.

Henham Information Brochure - Cllr LeCount has produced the Henham Information Brochure that lists useful services and telephone numbers in and around the Henham area, which is published with the March issue of the Dragon. The Parish Council thanks Cllr LeCount for this work in producing this helpful brochure.

Village Hall - With regard to the plans for the Village Hall extension/refurbishment, Cllr Bawden has now received the Village Hall Committee's business plan and will circulate this to all Councillors with a view for discussion at next month's meeting.

Henham Website – Website is still in the process of being updated by the IT specialists. As soon as the IT training has been completed, then the Parish Council will resume full control over the website. Cllr Lee to review remuneration for the Clerk's time in connection with running the website once in full control.

Field View Close Hedge – The Parish Council awaits a quote for the reinstatement of the hedging.

National Grid Works/Affinity Water Works – The National Grid works have now been completed. However, the clerk has been notified of proposed road closure on Chickney Road in relation to Affinity Water works. The Clerk is liaising with Highways and Affinity Water to ascertain the extent of the disruption/road closure.

District Councillor Election – Following the election on 16th February 2017, the Parish Council welcomes the two new District Councillors serving Henham and Elsenham, Garry LeCount and Petrina Lees from Residents for Uttlesford.

RCCE Essex Village of the Year 2017 – It was agreed not to enter the competition this year as the beautification of the village is still ongoing.

Elsenham Cricket Club – The Secretary of the Stansted Hall and Elsenham Cricket Club has written to Cllr Fisher seeking funding for improving the Elsenham Cricket Club facilities which were destroyed by fire last October. It was agreed that as this is outside the direct Parish of Henham it does not qualify as a Henham project.

Superfast Broadband – The Parish Council thanks Faye Roth, Henham Broadband Champion for clarifying the latest missive from Superfast Essex. Superfast Essex have updated their map of broadband services and it's now at individual property level, not postcode. Our broadband Champion has confirmed that as a result, Superfast Essex are asking that individuals check their own property marked as 'superfast available' to make sure that it actually is. For any properties that are marked as 'superfast available' but actually cannot get it, written evidence needs to be provided, e.g. some sort of letter from the broadband provider specifying that it is not available. Only after providing this for each mis-categorised property will it be re categorised and added to the right Superfast Essex list.

OSCA – The Chair has been notified that the OSCA committee has received public funding to refurbish the exterior of OSCA.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Henham SOV	Henham SOV 100 Club July 2016 (January Draw)	£374.00		
Expenditure				
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (February)	£ 328.32	£ 0.0	£ 328.32

JRB Enterprise Ltd (16410)	Dog poo bags	£58.04	£11.61	£58.04
Gardner Planning Ltd (037.2)	Professional Planning advice relating to ECC waste plan	£200.00	£40.00	£240.00
Pat Doughty	Labour relating to road sign and Posts at the Row	£140.00	£0.0	£140.00
Gardner Planning (024/11)	Professional Planning advice relating to Hill Top Yard	£350.00	£70.00	£420.00
MAJ Fiddler (0563)	Pond Management Work	£600.00	£0.0	£600.00
Emery Electrical Ltd (2241)	OSCA power supply remedial works	£99.75	£19.95	£119.70
BT (direct debit)	Village Hall telephone and broadband	£41.90	£8.38	£50.28
Treecology (0815)	Works to trees in Church and on village greens	£580.00	£0.0	£580.00
Railton TPC Ltd (1705)	Professional transport advice relating to North Hall Road	£949.00	£0.0	£949.00

Treasury Management Investment Policy and Strategy 2015/16 – nothing to report on the policy.

Annual Return for Henham PC–The EALC has written to the NALC and Local Councils Audit on HPC's behalf, EALC chased NALC for a response.

Clerk's Salary – The Chair proposed a 2% increase in line with CPI. This was unanimously agreed.

(iii) Planning and Developments

Applications:

- UTT/17/0027/HHF proposed erection of garden shed, Wyndies Cottage, Crow Street, Henham
- UTT/17/0057/HHF proposed demolition of existing outbuilding and erection of new cart lodge, Mount House, Church Street, Henham – revised plans submitted.
- UTT/17/0447/FUL & UTT/17/0448/LB proposed extension, alterations and refurbishment to the listed building, converting and part rebuilding the barn within the curtilage of the listed building to create a separate dwelling and building a new house within the curtilage of the listed building, Wyndies, Crow Street, Henham

Breaches:

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The deadline for removing the lighting is 12th December 2016. The Parish Council has written to UDC requesting enforcement in early January 2017. HPC's position is the enforcement must go ahead as it is unrelated to HTY's application for 2m lights (UTT/16/3393/FUL). UDC have confirmed it is "considering with its legal department whether it is in the public interest to prosecute Mr Maloney with regards to the Enforcement Notice and subsequent appeal regarding the street lights". HPC is considering its response to this meanwhile our District Councillors will take the matter up with UDC enforcement.
- **Hill Top Yard (UTT/16/3393/FUL – Application for 2m Lights)** - UDC have only just registered HPC's planning objection letter to the 2m lights, this is due to staffing shortages. UDC have therefore said this application will not be heard at the planning committee meeting on 8th March and as yet "cannot confirm when the application will be determined".
- UDC also confirmed that "in respect of the scheme for foul drainage and waste water collection and porta cabin, this was approved in condition 1 of UTT/16/2945/DOC." HPC was

unaware this application had been made to supply the drainage details which was submitted on 14th October 2016 before our planning consultants e mails to UDC on 3rd November 2016. The Parish Council considers it very strange that UDC did not mention it when exchanging emails on the subject with our planning consultant. No mention of this application was made to the Parish Council or neighbours especially so after both of these parties had a strong interest in the matter. The planning inspector made strong comments on the resolution of the foul drainage and waste water and porta cabin in the appeal report. Our District Councillors will take the matter up with UDC enforcement and will report back to the Parish Council.

Appeals:

- **Proposed 35 Houses, Land South Of School Lane School Lane Henham (UTT/15/2982/FUL)** – Refused by UDC in May 2016. Deadline for appeal was 10th November 2016. Appeal Inquiry deadline 6th March 2017. The Appeal hearing has been set for 13th June for 3 days. The Parish Council will oppose the Appeal with the backing of the School Governors. Residents have been asked to write to the Planning Inspector outlining objections by 6th March 2017. District Cllr Gooding confirmed that he has advised Education Officers at ECC neither to support nor oppose the appeal. This is a very welcome piece of news from District Cllr Gooding, as the appeal will be decided only on planning matter and not be complicated by school estates matters.
- **Appeal/ Enforcement Allowed/Quashed - ENF/14/0170/C - APP/C1570/F/16/3144468**
Henham Lodge, Chickney Road, Henham, Bishops Stortford, CM22 6BG.

Decisions- None

(iv) Highways – Cllr LeCount: Updated generally regarding a local Potholes survey:

- (a) Potholes by Toot Toot Bridge, Crow Street bend, Yarrow Cottage in High Street, Pledgdon/Thaxted road - there is a meeting on 21st March with the District/County Councillors and Essex Highways in order to discuss all pot holes in the district.
- (b) Protective metal pipes and posts outside The White House, Old Mead Road – nothing to report.
- (c) Bus fare increase impacting schools – Nothing to report.
- (d) School parking – Cllr LeCount will liaise with the School and a local resident in order to provide Essex Highways with more detail regarding the proposed installation of double yellow lines on the corners of Pimletts and Carters Lane.
- (e) Cllr Gooding continues to liaise with Essex Highways regarding the kerbing on Crow Street.
- (f) The blocked drains outside Snow Cottage has been logged with Essex Highways – matter is ongoing.
- (g) The removal of the silt has uncovered blocked pipes running from the road into the ponds - Cllr LeCount is investigating this with Essex Highways.
- (h) Signage at The Row - Cllr LeCount is liaising with Essex Highways regarding signage for The Row.

5. Correspondence

Sent/Received:

- Planning Applications - see 4(iii) above
- Clerk – approximately 300 emails in February 2017.

6. Waste and Minerals Development Issues – update

7. Stop Stansted Expansion – Nothing to report.

8. Governance – Nothing to report.

9. Local Plan – Following an Extraordinary Council Meeting at UDC was held on 16th November 2016, there was a three month period of reassessment of the Local Plan following a District wide consultation. The timetable now would appear to be that a draft plan will be submitted to the Working Group on 6th June 2017 with a consultation in July/August. There will then be a Pre-Submission Plan for a further consultation in January 2018 with an Inspectors hearing in summer 2018. We do not know at present what is in or out of the Draft Plan.

10. Neighbourhood Planning – Nothing to report.

11. Henham SOV 100 Club draw Cllr. Fisher –

February Draw

District Cllr Lees conducted the draw on behalf of the Henham SOV 100 Club. She drew from a black bag containing 152 lottery balls. The winning numbers were:

1st Prize Number 49 (W. Bates) £218

2nd Prize Number 112 (S. Martineau) £105

The Christmas Cumulative Bonus ball £53. Cumulative total £159

Total funds received were £750 half will be paid out in prize money totalling £375 with the balance of £375 will be paid to Henham Parish Council SOV Funds.

12. Date of Next Meeting

The ANNUAL PARISH MEETING will be held on Thursday 6th April 2017, 7.00pm at OSCA.

The next Parish Council meeting will be held on Thursday 6th April 2017, 7.30pm at OSCA

The Annual Parish Council meeting will be held on Thursday 4th May 2017, 7:30 at OSCA

Mareike Dacey, Clerk