

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting
Date: Rescheduled date Thursday 8th March 2018
Time: 7.30pm
Venue: OSCA, Henham

Present: Cllrs N.Baker, S. Lee, M. Fisher, K. George-Lafferty, F, Frindle, D. Marshall, District Cllrs P. Lees and G. LeCount, Clerk M. Dacey

1. Apologies for Absence: Cllr A. Malins; Cllr M. Francis, County Cllr R. Gooding

2. Approval of the Minutes of the Last Meeting

The minutes of the February 2018 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

(i) *Greens and Village Estate – Cllr. Baker*

1. **Village ponds** –The Parish Council is awaiting a revised quote for pond planting. Cllr Lee has ordered the Duck Feeding posters which will be with the Parish Council shortly. The work on the ponds in Crow Street is awaiting the ground drying out before it can be done. The Chair is liaising with Candy Chlapik regarding pond planting.
2. **Damaged Greens** - The Parish Council will now seek repair and reseeding of green areas, including the war memorial, that have been damaged following various road works. The repair work will take place in April. The Chair is seeking quotes for the work.
3. **Snow Cottage and High Street** –The ditch reported by Nicky Brogan outside her house needs attention. The work has been agreed and we await the contractor completing the job.
4. **Field View Hedge** – Candy Chlapik has informed the Chair that the weeds and bramble in the ditch by the new Field View hedging is growing into the hedge and choking the plants.
5. **Contractor parking by Moody Homes** – Cllr Francis has received a few complaints about Moody Homes contractors parking along Chickney Road and damaging the verges there. He has spoken and written to Moody Homes and initially Moody Homes have been quick to respond and parking did indeed get better for a short while. The current problem is that there are more contractors on site now that some houses are at internal fitting stage and there is little remaining space to park. The verges down at Fieldview and Blossom Hill are now in a terrible state and we are looking at months for these to return to a "reasonable" state.
6. **Road by the Row** – Mrs Hogg emailed the Clerk regarding the road by Thatch End. Chair is obtaining a quote, a decision on the Thatch End development is still awaited.
7. **Hedge in High Street** -The hedge in Crow St /High Street will be cut and shaped following the installation of the BT superfast cabinet.
8. **Telephone Library** -The Telephone Box has now been refurbished. Cllr Marshall will provide the clerk with details to put on the Henham website.

Lindens/Village hall fence - The residents at Lindens requested a situation report on the broken fence between their property and the Village Hall. The Parish Council have reported the matter to the Village Hall Committee who will deal with the matter.

Dog fouling - It has been reported to the Parish Council that there has been a recent spate of dog fouling in the village. Residents are reminded to pick up their dog's mess – there are free poo bags in the village shop. Cllr Frindle agreed to write an article for the Dragon on this topic.

Village Hall – At the previous meeting Glenn Brennan gave a presentation to the Councillors at the start of the meeting to discuss improvements to the village hall. The Parish Council awaits architects detailed plans before progressing further.

Speedwatch Campaign – the Parish Council are very grateful for the continued support from the volunteers. Recent monitoring of the speed of vehicles, early in the morning, in Crow Street

revealed 20 vehicles exceeding the speed limit in 1 hour! This equates to 1 vehicle exceeding the speed limit every **three minutes**. These vehicles were approaching the Primary School at a time when children were going to School. The Parish Council has decided to take immediate action. With the evidence obtained, we are requesting Police support in monitoring speeds. Motorists have been duly warned.

Thank you reception for volunteers – The Chair updated the Parish Council regarding organising of the drinks to be held on 15th June 2018 as a special thank you to all volunteers who work for the Parish Council for free, contributing their time and efforts to the village.

Police Support Officer- The Chair has been contacted by Stansted Parish Council with a view to employing a Police Support Officer shared between Stansted, Elsenham and Henham. Following a discussion it was agreed nem con that the Parish Council would join the scheme for the first year at a cost of £5,000 following which the Parish Council will carry out a review to see if the scheme is working for the benefit of the village.

Gigaclear Wayleave – update from Chair regarding application for Wayleave from Gigaclear to lay Ultra Fast Broadband in the village and along Old Mead Lane. Gigaclear told the Chair they were going to bring ultra fast broadband to Henham in the spring summer and apologised for the mixed messages residents have been receiving. They promised to keep the Parish Council updated with their plans. The Parish Council notes that Gigaclear are officially part of the Essex Superfast broadband roll out.

Christmas Tree – Cllr Lee and Chair continue to look into a concrete base being installed in the green.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Henham SOV	SOV 100 Club February draw	£374.00		
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (January)	£ 366.27	£ 0.0	£ 366.27
Pat Doughty	Telephone Box repairs	£150.00	£0.0	£150.00
JRB Enterprise Ltd (17863)	Poo bags	£58.04	£11.61	£69.65
L. Beresford (1)	Village signs and window cleaning	£40.00	£0.0	£40.00
Gardner Planning Ltd (020.9)	Professional planning advice re School Lane	£750.00	£150.00	£900.00
BT (direct debit)	Village Hall telephone and broadband	£46.90	£9.38	£56.28
Gardner Planning (014.9)	Professional planning advice re Fairfield	£4,500.00	£900.00	£5,400.00
Railton TPC Ltd (1806)	Professional transport advice re Fairfield	£2,250.00	£0.0	£2,250.00
Gardner Planning Ltd (020.10)	Professional planning advice re School Lane	£300.00	£60.00	£360.00
Gardner Planning Ltd (014.10)	Professional planning advice re Fairfield	£300.00	£60.0	£360.00

Treasury Management Investment Policy and Strategy 2017/18 – Cllr Fisher: Nothing to report

Annual Return for Henham PC 2015/16—The EALC has written again to the NALC and Local Councils Audit on HPC's behalf. The Clerk continues to await a formal response.

Q2 accounts were approved and signed off by Cllr Fisher.

(iii) Planning and Developments

Applications:

- **FAIRFIELD: UTT/17/3573/OP Land to The North West Of Henham Road** – Henham Parish Council strongly opposes this development and will challenge it at the UDC Planning meeting – meeting date to be confirmed.
- **UTT/18/0290/HHF** –proposed Section 73A Retrospective application for the replacement of windows and front door. Replacement of a further 9 no. windows, Littlebury, Crow Street
- **UTT/17/3197/FUL** – proposed Residential development for 36 dwellings and associated roads and parking, together with public open space, play area and associated Sustainable Drainage along with infrastructure improvements to Henham and Ugley Primary School including car parking, drop-off / parking facility and playing field provision, Land South Of School Lane Henham - **application has been amended twice. A Hearing on the Planning Committee is now re-scheduled for 14th March 2018 at 14:00 hours and the Parish Council urges residents to attend to show their opposition to this development. Please watch village website www.henham.org for updates.**
- **UTT/18/0316/HHF**- Section 73A Retrospective application for detached garage and separate detached chicken run, Cedar Cottage, Crow Street
- **UTT/18/0460/FUL** - Airfield works comprising two new taxiway links to the existing runway (a Rapid Access Taxiway and a Rapid Exit Taxiway), six additional remote aircraft stands (adjacent Yankee taxiway); and three additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12-month calendar period.

Breaches: *District Cllr Lees to update re HTY:*

- **Hill Top Yard (UTT/15/0623 – Enforcement – removal of 5m lights)** – The Parish Council is pleased to report that the all lights have been reduced to 2.5 metres height with down lights and the number of lights has been reduced down from 20 to 10. The Parish Council continues to monitor any other ongoing breaches of the planning conditions.
- **Hill Top Yard – illegal airport parking** – Court case due in April 2018 for illegal airport parking.

Appeals:

Decisions- None

(iv) Highways – Cllr LeCount:

(a) Potholes by Toot Toot Bridge – repair to the road surface at the toot toot bridge rescheduled on or around 2 April 2018 due to the weather last week.new reference number 2551411.

(b) Protective metal pipes and posts outside The White House, Old Mead Road. Norman Chan from ECC has been asked to review the previous decision by Highways that the damaged posts are “safe”. ECC have said they will reinspect. (ECC reference no 20370075)

(c) School parking – proposed installation of double yellow lines on the corners of Pimblett and Carters Lane - Vicky Duff and Rissa Long (ECC) - Cllr LeCount has submitted LHP scheme submission. This is still under review.

(d) Crow Street kerbing - County Cllr Gooding continues to liaise with Essex Highways

(e) Signage at The Row - UDC have noted that the signage needs to be put in place.

(f) Village & Speed Signage - Rissa Long (ECC) and Vicky Duff at Essex Highways have been asked to investigate (1) extending the 40mph speed limit along Old Mead Road to Toot Toot bridge and (2) along Hall Road up to the village (3) moving the village 30mph speed limit sign back to include the new 9 houses being developed and Blossoms Hill Farm. Cllr LeCount has submitted LHP scheme submission. To be discussed at the validation meeting on 26th March 2018.

(g) Chickney Road damage and ditch rubble – Cllr LeCount has reported this to ECC.

(h) Chickney Road dangerous ditch – Cllr Francis has reported this both to the developers, Moody Homes, and to ECC (**Reference Number: 2547343**) ECC have responded “**Current status: Inspection Outcome - This issue has been investigated, risk assessed and recorded in line with our Maintenance Strategy as not requiring immediate action at this time. This will be considered for inclusion in future planned works. At this stage no specific dates or timescales are available for future works at this location.**” The Parish Council is well aware of the current danger and has received correspondence from residents. The Parish Council will continue to push Essex Highways to resolve this very dangerous situation.

(i) Hall Road – It was previously agreed that the Parish Council would fund the moving of the 30mph sign if this is agreed at the ECC validation meeting on 26th March 2018. Cllr LeCount has written to the chair of that meeting to seek permission for members of the public to attend. District Cllr Lees will attend the meeting in District Cllr LeCount’s absence.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received: Email from Mrs Hogg regarding the Thatch End Development and potholes on the road outside The Ship cottage.

Planning Applications - see 4(iii) above

- Clerk – approximately 250 emails in February 2018.

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – The airport has made a planning application seeking permission for an annual throughput of 43 million passengers and 274,000 flights, which compares to 25.9 million passengers and 189,900 flights last year. Information relating to this has been circulated to Councillors prior to this meeting. The webpage, which can be found at www.uttlesford.gov.uk/airportapplication, includes a link to the council’s planning application system for anyone who wants more detailed information or is wishing to respond. The easiest way to object or comment on the application is via the online planning system. Please be advised that the UDC is anticipating a high volume of interest and the system may be slower than usual during peak periods. People can also email their comments to stanstedairportplanningapplication@uttlesford.gov.uk. **Deadline for comments is 5pm on Tuesday 3 April 2018.** Residents are encouraged to register their objection.

8. Governance – The Clerk confirms the Standing Orders do not require updating. The Chair and the clerk are looking into the impact of GDPR coming into force on 18 May 2018 on the day to day running of the Parish Council.

9. Local Plan – The Local Plan awaits a date for the draft to go out for consultation.

10. Henham SOV 100 Club draw Cllr. Fisher –

February Draw

N. Baker conducted the draw on behalf of the Henham SOV 100 Club. He drew from a black bag containing 148 lottery balls. The winning numbers were:

1st Prize Number 25 (V. Beeden) £203
2nd Prize Number 126 (M. Francis) £98
Christmas Cumulative Bonus Ball £49

Total funds received were £700 half will be paid out in prize money totalling £350 with the balance of £350 will be paid to Henham Parish Council SOV Funds.

13. Date of Next Meeting

The ANNUAL PARISH MEETING will be held on Thursday 5th April 2018 7.00pm at OSCA.

The next Parish Council meeting will be held on Thursday 5th April 2018, 7.30pm at OSCA

The Annual Parish Council meeting will be held on Thursday 3rd May 2018, 7:30 at OSCA

Mareike Dacey, Clerk