

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting

Date: Thursday 3rd October 2019

Time: 7.30pm

Venue: OSCA, Henham

Present: District Cllr G. LeCount, Cllrs N. Baker, S. Lee, M. Fisher, F. Frindle, D. Marshall, Z. Rutterford, R. Ryan and Clerk M. Dacey

1. Apologies for Absence: County Cllr R. Gooding, Cllr M. Francis, District Cllr P. Lees

2. Approval of the Minutes of the Last Meeting

The minutes of the September 2019 meeting were approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

Greens and Village Estate – Cllr. Baker:

- (i) **Ponds** – The Chair has asked a contractor to clear the debris from the ponds whilst they are dry- a contractor will be dealing with this shortly. A resident has requested that the trees be cut back to the rear of the ponds by the war memorial and opposite the shop. A lot of work on these trees has already been carried out this Autumn. Following a discussion it was agreed that the Chair would ask our arborist to inspect the pond trees and report his findings. Update from Cllr Fisher regarding the fish rescue and dry state of the dredged ponds compared to others in the village which are still full. Cllr Fisher was concerned whether the clay lining has been breached. Cllr Marshall has inspected all the gulleys/drainage and they are flowing freely. It was noted we have had a very dry period and it was agreed to monitor the pond water levels over the coming months to see if they refill during the winter period.
- (ii) **Tree inspection** - The arborist has now inspected the additional trees (as previously recommended by him) and the Chair will circulate the additional report when it is received. The arborist will then apply to UDC on behalf of the Parish Council for permission to deal with the trees which require remedial action. It was agreed to ask the tree arborist to also inspect the cemetery and pond trees.
- (iii) **Village green outside Poplar Hall** – A contractor is providing a quote for the tree stump removal. The weeds and ivy have been cleared and will be treated and the area seeded with grass. Cllr Marshall will obtain a quote to see if the circular bench can be repaired.
- (iv) **Ditches** – it was agreed that a review of the ditches should be carried out and a maintenance programme established.

Woodland – Cllr Rutterford provided was inspecting the woodland this weekend.

Village Hall – Cllr Marshall provided an update regarding the Village Hall Committee's AGM. The Village Hall committee have applied for a grant and the Parish Council awaits the result together with the Village Hall committee's business plan. At that stage the Parish Council will make a final decision as to the extent of the works. Clerk to liaise with the project manager regarding an update in respect of the asbestos report.

Speedwatch – Cllr Frindle provided an update. A resident expressed concern regarding speeding particularly during school pick up and drop off times along Crow Street. Cllr Frindle will put in an application for permission to conduct Speedwatch along Crow Street. It was noted that the PCSO will be able to assist with monitoring speeding in the village once she has completed her training.

PCSO – The PCSO continues to undertake training and residents are encouraged to liaise with her when she is in the village. Her name is Nikki Morris.

Community/Police Event – Residents are encouraged to attend the event which is being held on Friday 11th October from 11-4pm at the Henham village hall. Details have been posted on the website and on Facebook.

Parish Filing Cabinets - Request from OSCA committee to move filing cabinets. The chair and clerk will review the existing filing cabinets and organise replacements.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Dignity Funeral Services	Cemetery fees	£45.00		
SOV100 club	July and August draws	£790.00		
Village Shop	SOV shop donations	£45.00		
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
M. Dacey	Clerk's salary (September plus one month bonus)	£ 772.62	£ 0.0	£ 772.62
PKF Littlejohn LLP	External audit fees	£400.00	£80.00	£480.00
Henham Village shop Association Ltd (H00048)	Post Office Fees August to November 2019	£2083.00	£0.0	£2083.50
Treecology (01048)	Pond tree removal and hedge trimming by Telecommunications box	£380.00	£0.0	£380.00
Jonathan Leech (19-09-573)	Lower Wood End Green road repair	£200.00	£40.00	£240.00
Jonathan Leech (19-09-572)	Pond clearance High Street	£500.0	£100.00	£600.00
CZ Design & Print (91661)	Fairfield objection leaflets	£24.00	£0.0	£24.00
M Dacey	Statutory working from home allowance	£125.00	£0.0	£125.00
JRB Enterprise Ltd (20276)	Dog poo bags	£58.04	£11.61	£69.65
P. Knott (60591)	Grass cut 25/9/19	£525.00	£0.0	£525.00
Paul Mower	Gardening War memorial and bus stop and repainting pond posts and railings	£457.50	£0.0	£457.50
Affinity for Business Ltd (1377517-4)	Allotments water bill	£168.74	£0.0	£168.74

Treasury Management Investment Policy and Strategy 2019/20 – Cllr Fisher – nothing to report.

Lloyds Bank Accounts – Lloyds bank has contacted the Chair and confirmed that the Parish Council cannot close the accounts whilst it has a bond account with the bank. It was agreed that the bank would waive the monthly fee until January 2020 when the bond is up for renewal.

Henham Parish Council Receipts and Expenditure - Records for Quarter 4 of 2018-2019 and Quarter 1 of the 2019-2020 financial year previously given to Cllr Fisher for review have been approved by Cllr Fisher.

HPC Insurance – the clerk has been liaising with the Chair as regards our insurers requirements regarding contractor's public liability insurance and will be contacting our contractors regarding this.

(v) *Planning and Developments*

Applications:

- **BEDWELL ROAD: UTT/19/2266/OP** – proposed Outline planning application for the erection of up to 220 dwellings including affordable housing with public open space, structural planting and landscaping and sustainable drainage system (SuDS) with vehicular access point from Bedwell Road. All matters reserved except for means of access, Land North of Bedwell Road And East Of Old Mead Road Ugley And Henham. UDC have agreed to an extension until 29 November. The Parish Council has instructed its consultants and advice to residents will be provided in due course via the village website and Facebook. A notice will also be put in the Dragon.
- **UTT/19/2291/HHF** – proposed alterations and enlargement of existing front porch, 22 Vernons Close Henham
- **UTT/19/2416/HHF** – proposed Cart Lodge with home office over, White House, High Street, Henham
- **FAIRFIELD: UTT/17/3573/OP Land to The North West of Henham Road - RECONSULTATION–** Henham Parish Council strongly opposes this development of 350 houses and will challenge the re-consultation which was submitted by Fairfield in mid July 2019. UDC has agreed to an extension to the deadline for responses to 23 September. Advice to residents has been provided. The Uttlesford Environmental Officer has written a report advising against the development due to pollution, which is good news.

Breaches: *none.*

Appeals:

- **The Bell House, High Street, Henham - Application reference: UTT/18/1811/FUL Appeal reference: APP/C1570/W/19/3231568.** An appeal against the refusal of the development in the paddock at Bell House has been lodged. The UDC planning committee refused the initial planning application. Residents have until 4th November to add or change any comments they have made about this development.

Decisions:

- **UTT/19/1339/FUL** – proposed Erection of 1 no. detached dwelling with detached double garage, Wood End Cottage Wood End Green Henham – REFUSE
- **UTT/19/1777/FUL** – proposed change of use of land for the stationing of caravans for residential purposes together with hardstanding and dayroom ancillary to that use and the erection of stables Land to The South Of Brick End Broxted – REFUSE
- **Vision Fitness** – the retrospective planning application was granted with various conditions regarding screening and hours for use of the outdoor gym.

(iv) *Highways* – **UPDATE from Cllr LeCount :**

Hall Road Henham The Henham Parish Council previously agreed to pay for the installation of a 40mph buffer zone at this site and awaits a further cost quote from ECC. The Clerk to chase Essex Highways.

Blocked drains in Old Mead Road - ***A new online application has been applied for by Cllr LeCount***

School Parking at Pimletts and Carters Lane, Henham –***The request for double yellow lines in the vicinity of the school would need to be made to the North Essex parking Partnership and will need Cllr Gooding's support as the relevant County Member.***

Closure of Hall Road, Elsenham (Abbotford Bridge) - for bridge repairs commenced in May and the road will be closed for between 4 – 6 months (depending on weather conditions). The division has caused major problems in Pledgdon Green. ***Therefore a permit to reduce the speed through the village to a temporary 20 mph has been submitted. This been agreed (6 June) and will come into force in the next two weeks. Cllr LeCount will then ask Essex Police to enforce the reduced speed limit, and when Hall road is reopened, Cllr LeCount will request that the temporary 20 mph becomes a permanent fixture. New signage to stop HGVs and none residents using Pledgdon Green village as a short cut has been erected.***

Updte from Cllr Rutterford regarding recent traffic issues at Pledgdon Green regarding serious incidents of abusive behaviour by certain drivers and vandalism of the signage. It was agreed that the residents affected should report these to the police and Cllr LeCount will liaise with County Cllr R. Gooding.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done.

5. Correspondence

Sent/Received: None.

Planning Applications - see 4(iii) above

- Clerk – approximately 200 emails in September 2019

6. Waste and Minerals Development Issues – Nothing to report.

7. Stop Stansted Expansion – Nothing to report. Villagers are reminded to view the SSE's website for updates.

8. Governance – Nothing to report.

9. Local Plan – The Stage 1 hearing sessions have been heard at UDC.

10. Henham SOV 100 Club draw Cllr. Fisher –

September Draw

M. Dacey conducted the draw on behalf of the Henham SOV 100 Club. She drew from a black bag containing 158 lottery balls. The winning numbers were:

1st Prize Number 125 (J. Smith) £229

2nd Prize Number 65(L.Channing) £111

Christmas Cumulative Bonus Ball £ £54

Total funds received were £790 half will be paid out in prize money totalling £395 with the balance of £395 will be paid to Henham Parish Council SOV Funds.

13. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 7th November 2019, 7:30 at OSCA.

Mareike Dacey, Clerk