

HENHAM PARISH COUNCIL
Minutes (Unapproved) of a Council Meeting

Date: Thursday 6 October 2022

Time: 7.30pm

Venue: OSCA, Henham

Present: Cllrs N. Baker, S. Lee, J. Leech, Z. Rutterford, P. Franklin, G. LeCount, Clerk M.Dacey

1. Apologies for Absence – District Cllr P. Lees, County Cllr R. Gooding, Cllrs M. Fisher, M. Francis.

2. Approval of the Minutes of the Last Meeting

The minutes of the 1 September 2022 meeting was approved and signed by the Chair.

3. Matters Arising

4. Reports and Recommendations

(i) *Greens and Village Estate – Cllr. Baker:*

(a) Greens damage – (1) Erosion - General greens erosion in the village causing other potholes.

Cllr Leech previously presented a comprehensive document with supportive photographs and examples of honeycomb matting. It was agreed that the Chair and Cllr Leech would identify where this sort of protection would be useful. Chair and Cllr Leech to arrange a date to identify areas for repair. **(2) Flooding on Greens at Crow Street** – Now repaired by Affinity Water. **(3) Water leak by Prompt Corner** – residents have reported a leak and it is currently being investigated by Affinity Water.

(b) Gravelled over and parking on Greens at Bell Cottage, High Street – The Chair of HPC has written to the owner of Bell Cottage on 20/08/22, asking them to reinstate the greens and refrain from parking on greens, as a section of greens owned by HPC outside Bell and Rose Cottages was gravelled over on 19/8/22 and the owner of Bell Cottage is now using this area to park a vehicle. There has been no response by the resident to our letter nor have the greens been reinstated to date. The PCSO has been asked to speak to the resident regarding parking on the greens. Legal advice has also been obtained by the Chair and HPC has reluctantly instructed their solicitors to commence legal proceedings against the resident.

(c) Signage by Bell House for new properties – The owners of the new properties would like to install signage similar in style to Highfields to indicate the location of the new properties behind Bell House. Following a discussion this was agreed nem con.

(d) General Maintenance – The annual Village sign, Bus Shelter and noticeboards maintenance has now been carried out.

Queen – The Parish Council would like to thank Cllr Rutterford for producing a wonderful floral tribute on behalf of HPC in honour of our Queen and all residents for their beautiful flowers and those involved in looking after the floral displays. The Parish Council also thanks Cllr Lee for following the protocol with the flag lowering and raising.

Village ponds – Our Ecologist Will O'Connor previously gave a short presentation about the Farming & Wildlife Advisory Group who have written to the Parish Council about a funded pond conservation project they are delivering on behalf of Natural England. The clerk will confirm to Will O'Connor which ponds the Parish Council would include in the project with a potential new pond in the Hill Top Wood so that he can report back to the Group.

Salt bins – it was previously agreed to replace the School Salt bin and reposition the Pledgdon Green bin and remove the Chickney Road bin. School salt bin has been purchased and will be installed shortly.

Village Hall – Clerk has paid the second instalment of the HPC grant (£2500) to the village hall.

PCSO – planned review meeting has been postponed. New date to be confirmed.

Defibrillator training – Defibrillator Training in OSCA took place on September 10th.

Pledgdon Green cutting – Update from Cllr Rutterford confirming the green has been mown without charge and thanks the farmer for undertaking this. Cllr Rutterford will liaise with the farmer to find out if this can be baled.

Management of Pledgdon Green – There is a bough overhanging a resident property which needs cutting back. Resident is obtaining quotes. Cllr Rutterford has been liaising with County Cllr Gooding and the Essex Records Office to establish who has responsibilities and ownership of the common land. Following a discussion, it was agreed that the clerk would look at the legal documentation with a view to the Chair instructing our solicitors to confirm the position.

UDC budget consultation – The clerk has previously circulated an email from UDC regarding a consultation on what its spending priorities should be for 23/24. Cllrs to report back to the Chair who will submit HPC's views.

(ii) Finance

Receipts				
<u>From Whom</u>	<u>Description</u>	<u>Amount</u>		
Resident	Ashes fee	200.00		
UDC	precept	20,570.00		
<u>To Whom</u> <u>(Invoice no.)</u>	<u>Description</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>
Treecology (01551)	Felling of Willow Tree in pond	£520.00	£104.00	£624.00
M Dacey	Clerk's salary (August)	£419.89	£0.0	£419.89
Police & Crime Commissioner for Essex (1800012420)	New Speedgun	£1,416.67	£283.33	£1,700.00
AC & MS Ltd (1007841)	Asbestos removal village hall	£650.00	£130.00	£780.00
Ricki Shelsher (1028)	Village signs and windows cleaning	£50.00	£0.0	£50.00
Henham Village Shop Association Ltd (H00060)	Post Office fees Aug-Nov 22	£2,394.25	£0.0	£2,394.25
N Baker	Refund for Jubilee plaque shortfall	£5.00	£0.0	£5.00
Henham Village Hall	2 nd tranche HPC grant	£2,500.00	£0.0	£2,500.
JRB Enterprise Ltd (24465)	Dog poo bags	£65.71	£13.14	£78.85
BM & DV Rutterford Ltd (HPCO01)	Floral display for the Queen's death	£33.34	£6.66	£40.00
PA Knott (61829)	Grass cut 7/9 & 21/9	£910.00	£0.0	£910.00
S. Bambridge	Refund for speed camera batteries	£11.62	£2.33	£13.95
N Baker	Refund for salt bin	£105.94	£21.19	£127.13
Uttlesford District Council (0000095280)	Jubilee rental and emptying of 1100l bin	£35.00	£0.0	£35.00

Treasury Management Investment Policy and Strategy 2022/23 – Cllr Fisher- Nothing to report.

Q4 Accounts for 21/22 – These have been prepared by the clerk and given to Cllr Fisher for approval. **Q1 Accounts for 22/23** – These have been prepared by the clerk and given to Cllr Fisher for approval.

(iii) Planning and Developments –

- **UTT/22/1228/FUL** – proposed Installation of concrete base and pony shelter in paddock area. Relocation of existing oil tank, Pledgdon Green Farm Brick End Road – The Parish Council has submitted comments regarding proposed vehicular access over the common land and the property boundary.
- **UTT/22/2518/CLE** – proposed Certificate of lawfulness for existing installation of solar panels on the south facing roof, Hornbeam Cottage Starr Road
- **UTT/22/2678/HHF** – proposed Garage conversion to annexe including front extension, Pear Tree Cottage Wood End Green

Breaches: Continuing breaches at Cedar Cottage- This is now under an enforcement notice which becomes operational and effective on 31/1/22. Parish Council continues to monitor the situation.

Appeals: APP/C1570/W/20/3250328 - UTT/19/1777/FUL - Land South of Brick End – appeal allowed, costs refused.

APP/C1570/W/22/3300023 - UTT/21/0247/OP - Outline application with all matters reserved except access, layout and scale for the demolition of two existing buildings and erection of 3 new buildings, together with creation of a Craft Hub and re-formation of existing parking areas with associated landscaping, The Rise Brick End, appeal hearing all representations by 25/8/22. Update by Cllr Rutterford who has been liaising with County Cllr Gooding, Broxted Parish Clerk and UDC. Hearing to take place on 11 October 2022.

Developments:

Mill Road Development : The Chair wrote to UDC planning on 11/1/22 requesting information regarding the S106 Agreement and will continue to ensure that the Parish Council is kept informed on matters relating to the development. The Chair has now received a response from the UDC development manager. The Chair has asked UDC to provide any updates as soon as they hear from the developer.

Bloor Homes Development: The Chair has written to UDC planning regarding our opposition to an application by Carter Jonas on behalf of Bloor Homes that an Environment Statement is not required for the planning application for an additional 200 homes on the Bloor Site in Henham Parish. This is on the basis that it is unreasonable for Bloor Homes to believe the Environment reports for the 350 homes can be carried forward without serious re-examination of the cumulative effects of an additional 200 homes and potentially 200/400 more cars onto Henham Road and straight into Elsenham High Street and onto the disaster that is Grove Hill, Lower Street, and Chapel Hill in Stansted.

Planning application ref S62A/22/0007, 130 homes on land south of Henham Road, Elsenham - The application is in fact for 130 houses in Elsenham Parish opposite the Crown Public House. HPC opposes this development which will drive many more vehicles through Stansted Mountfitchet and will support Elsenham Parish Council in their objections. The Chair sent the Planning Inspectorate HPC's objection to this proposed development on 15/9/22.

Decisions:

(iv) Highways – Update

North Hall Road: Road Closure: Notice received of intended closure of North Hall Road, due to commence on 12th February 2022 for a further 266 days The closure is required for the safety of the public and workforce while Essex County Council undertakes retaining wall. The link to the webpage is on the village website. Works to re-build the retaining wall commenced on 25 July 2022 and expected to take three months to complete. County Cllr Gooding has met with the Officers in September 2022 who are working on the North Hall Road project and provided Cllrs with the following update: The finalisation for the works to North Hall road will require that resurfacing equipment will be on the site to carry out the resurfacing of that stretch of the road and the opportunity will be taken to use this equipment, whilst it is in the vicinity, to

carry out more extensive resurfacing of the Ugley road through to Patmore End. Much of the degradation is at the edges of the carriageway and inspections are currently being carried out to ensure that the necessary remedial work is in place to ensure the structural integrity of the road prior to the resurfacing.

Update from Essex Highways 28/9/22: Works to re-build the retaining wall along North Hall Road commenced as planned and good progress is being made on site. The installation of the sheet piles has recently been completed and we are now moving on to the next phase of works which involves the construction of the reinforced concrete capping beam. We have also carried out temporary make safe repairs to critical areas on the carriageway on Ugley Road. Our programme continues to be on schedule for completion at the end of October 2022. Photos showing the sheet piles being installed can be found on the scheme website. (see link to this on our village website).

An enforcement file has been opened ENF/21/0204/C regarding the application for a residential site application on North Hall Road. A new enforcement officer has been appointed by UDC.

Hall Road, Henham: Nothing to report.

Mill Road/School Road yellow lines – Nothing to report.

Pledgdon Green Lane/Brick End Road – Nothing to report.

OMR-OML road signs – Nothing to report.

Residents are encouraged to also report any matters to Essex Highways direct via the Essex Highways web site www.essex.gov.uk/highways (details also on the Henham Website), as the more people who complain regarding Highways matters the more likely something will get done. Residents are encouraged to report unsafe or dangerous parking in our village to: swilliams@uttlesford.gov.uk. Stansted Airport Limited operates a Freephone number for reporting suspected on-street airport related car parking. The Freephone number is: 0800 7312385

5. Correspondence

Sent/Received: From resident re signage, from resident re leaking at prompt corner & permission to park on greens during building works at the property.

Planning Applications - see 4(iii) above

- Clerk – approximately 250 emails in September 2022.
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6. Waste and Minerals Development Issues – Update from ECC: Following an assessment of responses received to the public consultations held in 2021 and 2022, and a review of best practice, the decision has been taken to revise the end date of the Minerals Local Plan from 2029 to 2040. A new Call for Sites notification of an additional call for sites - which is taking place from 28th September to 9th November 2022 - is therefore required to reflect the revised end date of the Plan.

7. SAW (Stop Stansted Expansion) – Nothing to report.

8. Governance – UDC are in the process of investigating both code of conduct complaints and these have been referred to independent external adjudicator for review.

9. Local Plan – Documents related to the local plan can be found at: www.uttlesford.gov.uk/new-local-plan. UDC announced on 13 September 2022 that the timetable previously published is being cancelled and they will issue a new timetable in due course.

10. Date of Next Meeting - The next Parish meeting will be held on Thursday 3 November 2022 at 7:30pm at OSCA – Everyone Welcome.

Mareike Dacey, Clerk